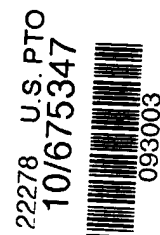


Docket Number F-741  
 Customer Number 00919  
 Pitney Bowes Inc.  
 35 Waterview Drive  
 P.O. Box 3000  
 Shelton, CT 06484-8000  
 September 30, 2003



Mail Stop Patent Application  
 Commissioner of Patents  
 P.O. Box 1450  
 Alexandria, VA 22313-1450

Sir:

Transmitted herewith for filing is the patent application of

Inventor: Paul Mayer, et al.

For: METHOD FOR BALANCING MAIL RUNS

Enclosed are:

22 pages comprising the specification, claims, and abstract.

4 sheets of drawings.

A Declaration and Power of Attorney.

A Recordation of Assignment Request and an Assignment of the invention to Pitney Bowes Incorporated, 1 Elmcroft Road, Stamford, Connecticut 06926-0700.

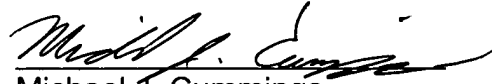
Fees calculated as follows:

|                           |              |        |              |   |          |   |           |
|---------------------------|--------------|--------|--------------|---|----------|---|-----------|
| Basic Fee                 |              |        |              |   |          |   | \$ 750.00 |
| Claims Fee                | Number Filed |        | Number Extra |   | Rate     |   |           |
| Total Claims              | 15           | - 20 = | 0            | X | \$18.00  | = | \$ 0.00   |
| Independent Claims        | 3            | - 3 =  | 0            | X | \$84.00  | = | \$ 0.00   |
| Multiple Dependent Claims |              |        |              |   | \$280.00 | = | \$        |
| Total Filing Fee          |              |        |              |   |          |   | \$ 750.00 |

Please charge our Deposit Account Number **16-1885** in the amount of \$ 750.00 for the filing fee.

The Commissioner is hereby authorized to charge any additional fees which may be required, or credit any overpayment to Account Number **16-1885**.

A copy of this Transmittal Letter is enclosed for use in charging the Deposit Account.



Michael J. Cummings

Reg. No. 46,650

Attorney of Record

Telephone (203) 924-3934

**IN THE UNITED STATES PATENT AND TRADEMARK OFFICE**

|   |                                    |
|---|------------------------------------|
| In re patent application of:                | ) Date: September 30, 2003         |
| Paul Mayer, et al.                          | ) Attorney Docket No.: F-741       |
| Serial No.: Not Yet Assigned                | ) Customer No.: 00919              |
| Filed: Concurrently Herewith                | ) Group Art Unit: Not Yet Assigned |
| Confirmation No.: Not Yet Assigned          | ) Examiner: Not Yet Assigned       |
| Title:       METHOD FOR BALANCING MAIL RUNS |                                    |

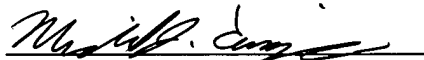
**CERTIFICATE OF MAILING BY EXPRESS MAIL**

Mail Stop New Application  
Commissioner for Patents  
P.O. Box 1450  
Alexandria, VA 22313-1450

Sir:

In accordance with the provisions of 37 CFR 1.10, I hereby certify that the attached Specification (22 pages), Drawings (4 pages), Transmittal Letter, Return Receipt Postcard, Assignment and Recordation of Assignment, Declaration and Power of Attorney. was deposited with the U.S. Postal Service for delivery by Express Mail on September 30, 2003. The number of the Express Mail mailing label is EU803551004US.

Respectfully submitted,



Michael J. Cummings  
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